



ASIA-PACIFIC ACADEMY OF OPHTHALMOLOGY

PROJECT FUNDING APPLICATION FORM

Please complete the contact information page, fund application and sign on the last page of the application

CONTACT INFORMATION

Year opens of application	2026/2027
New/old applicants If old, which year?	
Applicant/s name: (Standing committee/s & Project team)	
Team member/s	
Contact person/s:	
Postal address:	
Email address:	
Telephone no.:	
Project title:	
Total projected cost:	US\$
Amount sought:	US\$
Amount anticipated by other sponsorship on the project (if any)	US\$

Official use
Ref no.



FUND APPLICATION

Please fill in each of the following criteria in your application

Project summary	
1. Objective/purpose of the project: What do you aim to achieve and how does it fit within the APAO missions? What is the governance structure? Who will benefit from your project? [no more than 250 words]	
2. Timeframe: Please provide a timeframe/timeline and milestones for your project	
3. Finance Budget: Please list out all sources of external funds and all financial costs to generate the project. You can follow the budget template which is provided in the next page as reference	



BUDGET TEMPLATE

Categories	(US dollars)
<i>Income – external funds</i>	
<i>Subtotal:</i>	<i>(A)</i>
<i>Expenses</i>	
<i>Subtotal:</i>	<i>(B)</i>
<i>Total surplus/deficit: (c)</i>	<i>(A) – (B)</i>



APPLICATION GUIDELINES

1. All submitted applications should not be more than 3 pages and sent to Central Secretariat.
2. All funding proposals are for one year only, renewable subject to endorsement by APAO ExCom and Council after reviewing outcomes or deliverables from the project.
3. Financial supporting documents must be submitted for reimbursement claims of the project.
4. Full written report and financial report must be submitted to the Central Secretariat one month before council meeting in the subsequent year after the approved projects.
5. The project will be terminated by APAO ExCom and Council if the applicant misuses the fund as if it contradicts the objective of the approved projects proposal and/or APAO missions.

(SIGNATURE)

(NAME)

(POSITION)

(DATE)